

Evaluation Checklist for School Bus Driveways

Name of School

Date

Location of School

Note: A yes answer for each of the items indicates a well-planned traffic pattern for school buses.

		Yes	No	Apply
1.	School bus loading and unloading areas are provided on the school site.			
2.	When loading and unloading of pupils takes place on a main thoroughfare, the roadway has a minimum width of 40 feet of hard surface.			
3.	The driveway leading to and from the loading and unloading area for school buses has a minimum width of 30 feet of paved surface.			
4.	If diagonal parking is provided for buses in the loading and unloading area, a minimum width of 60 feet of paved surface is available.			
5.	Parking for loading and unloading of pupils at school is bumper-to-bumper or diagonal. In either case, the necessity for backing a vehicle does not exist.			
6.	The school bus driver is not required to back a vehicle anywhere on school property.			
7.	All school bus movement on the school grounds is one way in a counterclockwise direction.			
8.	School bus traffic does not completely encircle the school building.			
9.	The school bus driver has proper sight distance at all points along the driveway.			
10.	Crosswalks for students do not traverse the entrance to the school bus driveway.			
11.	Separation is maintained between school bus traffic and all other traffic.			
12.	Vehicular pickup points for no-bused students are located on driveways separate from those used by school buses.			
13.	Curbing and suitable drainage are provided along driveways.			
14.	Curbing and driveway construction complies with state highway specifications.			
15.	At areas of ingress and egress to and from the school, the minimum radius on the inner edge of the driveway pavement is from 50 to 100 feet.			
16.	On the school site there is a minimum radius on inner edge of driveway pavement of 60 feet.			
17.	At least a 50-foot tangent section is provided between reverse curves.			
18.	A maximum grade of 2 percent is adhered to at ingress and egress points.			
19.	A maximum grade of 5 percent is adhered to on the school bus driveway located within the school site.			
20.	A clear view for at least 200 feet exists in both directions from the school loading/unloading zone.			
21.	A clear view of at least 200 feet exists in both directions from the entrances and exits of the site.			

Signature of person making report

Signature of the director of school transportation
